

FAREHAM

BOROUGH COUNCIL

AGENDA

LICENSING AND REGULATORY AFFAIRS COMMITTEE

Date: Tuesday, 26 March 2019

Time: 6.00 pm

Venue: Collingwood Room - Civic Offices

Members:

Councillor Mrs P M Bryant (Chairman)

Councillor T M Cartwright, MBE (Vice-Chairman)

Councillors I Bastable
Mrs S M Bayford
Miss S M Bell
F Birkett
T Davies
M J Ford, JP
J S Forrest
Mrs C Heneghan
L Keeble
Mrs K Mandry
Ms S Pankhurst
R H Price, JP



Deputies: K D Evans
S Cunningham

**For further information please contact:
Democratic Services, Civic Offices, Fareham, PO16 7AZ
Tel: 01329 236100
democraticservices@fareham.gov.uk**

1. Apologies for Absence

2. Minutes (Pages 5 - 8)

To confirm as a correct record the minutes of the meeting of the Committee held on 06 February 2019.

3. Chairman's Announcements

4. Declarations of Interest

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct.

5. Deputations

To receive any deputations of which notice has been lodged.

6. Update on Fareham and Gosport Environmental Health Partnership (Pages 9 - 10)

To receive a presentation by the Head of Environmental Health which provides Members with an update on the Fareham and Gosport Environmental Health Partnership.

7. Update on Air Quality and The Taxi Incentive Scheme (Pages 11 - 14)

To consider a report by the Head of Environmental Health which provides Members with an update on the taxi replacement scheme in Fareham and Gosport which offers financial incentives to private hire and hackney carriage licence holders to replace their older diesel vehicles with Ultra Low Emission or hybrid vehicles.

8. Update on Taxis and Wheelchair Accessibility (Pages 15 - 18)

To consider a report by the Head of Environmental Health which provides Members with an update on Taxis and wheelchair accessibility.

9. Licensing and Regulatory Affairs Committee Work Programme (Pages 19 - 32)

To consider a report by the Head of Environmental Health which gives a final review of the Committee's 2018/19 Work Programme and proposes a draft Work Programme for 2019/20.



P GRIMWOOD
Chief Executive Officer

Civic Offices

www.fareham.gov.uk

14 March 2019

For further information please contact:
Democratic Services, Civic Offices, Fareham, PO16 7AZ
Tel:01329 236100
democraticservices@fareham.gov.uk

FAREHAM

BOROUGH COUNCIL

Minutes of the Licensing and Regulatory Affairs Committee

(to be confirmed at the next meeting)

Date: Wednesday, 6 February 2019

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Mrs P M Bryant (Chairman)

Councillor T M Cartwright, MBE (Vice-Chairman)

Councillors: I Bastable, Miss S M Bell, F Birkett, T Davies, M J Ford, JP,
Mrs C Heneghan, L Keeble, Mrs K Mandry, Ms S Pankhurst,
R H Price, JP and S Cunningham (deputising for J S Forrest)

**Also
Present:**



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs S M Bayford and J Forrest.

2. MINUTES

RESOLVED that the minutes of the meeting of the Licensing and Regulatory Affairs Committee held on 27 November 2018 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. ACTUAL REVENUE EXPENDITURE 2017/18

The Committee considered a report by the Director of Finance and Resources which contained details of the actual revenue expenditure for 2017/18 in respect of the services for which the Committee is responsible.

RESOLVED that the Licensing and Regulatory Affairs Committee notes the content of the report.

7. FEES AND CHARGES 2019/20

The Committee considered a report by the Director of Finance and Resources which sets out the level of fees and charges for the Committee's services to seek agreement for them before being recommended to Council for approval.

RESOLVED that the Licensing and Regulatory Affairs Committee:-

(a) agrees the fees and charges for 2019/20; and

(b) recommends the fees and charges to Council for approval.

8. SPENDING PLANS 2019/20

The Committee considered a report by the Director of Finance and Resources which sets out the overall level of revenue spending on this Committee's services and seeks agreement for the revised revenue budget for 2018/19 and the base budget for 2019/20 before being recommended to Council for approval.

RESOLVED that the Licensing and Regulatory Affairs Committee:-

- (a) agrees the revised budget for 2018/19;
- (b) agrees the base budgets for 2019/20; and
- (c) recommends the budget to Council for approval.

9. GAMBLING - REVIEW OF STATEMENT OF PRINCIPLES

The Committee considered a report by the Head of Environmental Health which brought forward a draft revised Statement of Gambling Principles for Committee approval and recommendation to the Executive so that it can be adopted by the Council.

It was noted that the Appendices to the Draft Statement need to be renamed and that the 3-year period that the statement will be in force, as detailed in paragraph 1.8 of the statement, needs to cover a full 3 years.

RESOLVED that the Licensing and Regulatory Affairs Committee recommends to the Executive that the final draft Gambling Act 2005 Statement of Principles 2019-2022 be recommended for adoption by the Council.

10. PRELIMINARY REVIEW OF WORK PROGRAMME 2018/19 AND DRAFT WORK PROGRAMME 2019/20

The Committee considered a report by the Head of Environmental Health which contained details of the Work Programme for the current year in order to allow an early assessment of progress. It also gave background information to assist Members in drawing up the Committee's Work Programme for 2019/20.

RESOLVED that:-

- (a) the progress on actions arising from the meeting of the Licensing and Regulatory Affairs Committee held on 27 November 2018, attached as Appendix A to the report, be noted;
- (b) the Update on Taxis and Wheelchair Accessibility scheduled to take place at the next meeting include the viewing of the Accessibility video guidance that is given to taxi drivers; and
- (c) that the draft Work Programme for 2019/20, attached as Appendix C to the report be agreed.

(The meeting started at 6.00 pm
and ended at 6.45 pm).

FAREHAM

BOROUGH COUNCIL

Presentation to The Licensing and Regulatory Affairs Committee

Date: 26 March 2019

Report of: Head of Environmental Health

Subject: FAREHAM & GOSPORT ENVIRONMENTAL HEALTH PARTNERSHIP
UPDATE

SUMMARY

A presentation by the Head of Environmental Health on the Fareham and Gosport Environmental Health Partnership.

RECOMMENDATION

It is recommended that the Licensing and Regulatory affairs Committee notes the contents of the presentation.

FAREHAM

BOROUGH COUNCIL

Report to Licensing and Regulatory Affairs Committee

Date **26 March 2019**

Report of: **Head of Environmental Health**

Subject: **UPDATE ON AIR QUALITY AND THE TAXI INCENTIVE SCHEME**

SUMMARY

The United Kingdom's revised National Air Quality Plan was published by DEFRA in July 2017. Fareham Borough Council was highlighted as one of the Authorities that must produce a targeted local plan. As part of the Government's national Air Quality programme we had the opportunity to bid for Early Measures funding to help achieve the final plan measures. A bid was submitted in January 2018 to the Early Measures fund in respect of funding for an incentive scheme to encourage the replacement of older polluting diesel fuelled taxi and hackney carriages within Fareham. This bid was successful and £150,000 was awarded in this respect. Unfortunately, the scheme conditions were unattractive to the trade and only 5 vehicles were replaced under the scheme. A revised scheme has been submitted to Government and we are awaiting to hear if that has been successful. A small improvement in air quality locally is modelled to be necessary during 2019 to bring forward compliance with the NO₂ target from 2021 to 2020.

RECOMMENDATION

It is recommended that the Licensing and Regulatory Affairs Committee notes the content of this report.

INTRODUCTION

1. The United Kingdom's revised National Air Quality Plan was published by DEFRA in July 2017. This Plan identified 29 local authorities with likely pollution exceedances in 2020 (based on computer air pollution monitoring).
2. Fareham Borough Council was highlighted as one of the Authorities that must produce a targeted local plan. The area of road identified is from the Delme roundabout taking in part of the A27 to Portchester, Eastern and Western way taking in part of the A32 and the A27 off of the Station roundabout. To that end, DEFRA issued a Compliance Directive on Fareham Borough Council, along with the other identified Authorities.
3. The Authority had to submit a Final Plan by 31 December 2018 which had to identify the preferred option to deliver compliance. The final plan is currently being considered by government'
4. However, as part of the Government's national air quality programme there was an opportunity to bid for early measures funding to help achieve compliance with the above. A bid was submitted in January 2018 to the Early Measures Fund in respect of funding for an incentive scheme to encourage the replacement of older polluting diesel fuelled taxi and hackney carriages. This bid was successful and £150,000 was awarded in this respect.
5. Older Diesel vehicles are the most polluting in terms of Nitrogen Dioxide. Since January 1992 engines have had to meet standards in terms of exhaust emissions at the time the Standard was Euro 1. Periodically the standards have been improved, with the latest standard being introduced from 1st September 2015, which is Euro 6. With advancements in technology the diesel 6 standard for emissions is significantly better than its predecessor Euro 5. There are different standards for diesel and petrol vehicles.
6. With many Authorities currently considering Clean Air Zones, it is likely these older diesel vehicles will be charged for entering some of these zones when their final plans are implemented.

THE INITIAL SCHEME

7. The Joint Air Quality Unit (JAQU) was very prescriptive as to the form the scheme must take. Within the Taxi and Private Hire fleet, there are a significant number of Taxi and Private Hire Vehicles which are Euro 5 or earlier. These had to be replaced with either an Ultra-Low Emission vehicle (ULEV) or a Hybrid Vehicle
8. Owners of licensed vehicles that have had the vehicle licensed for the previous 12 months when applying could apply for financial incentives to replace their current vehicle if it was a Euro 5 diesel or earlier, to help with running costs, based on the below:-

Replacing a diesel Euro 5

£925	5 years free licensing
£750	Servicing costs (on production of receipts, depending on warranty)
£750	Insurance

£2,425 Total

Replacing a diesel Euro 4

£925 5 years free licensing

£500 Servicing costs (on production of receipts, depending on warranty)

£500 Insurance

£1,925 Total

Replacing a diesel Euro 3

£925 5 years free licensing

£250 Servicing costs (on production of receipts, depending on warranty)

£250 Insurance

£1,425 Total

9. The replacement vehicle should be a ULEV or at least a Euro 5 or 6 hybrid vehicle. It must meet all of the other usual licensing criteria.
10. There is a Sliding scale as the newer vehicles were more expensive to buy and would be replaced normally after a longer period.
11. A commitment to being licensed for 5 years, with the same Authority will be required, insurance is checked as part of the normal process.
12. The Scheme ran from June 2018 up until the present, during that period only 5 vehicles were replaced (one of which wasn't initially because of the scheme).
13. The feedback from the trade was that the cost differential between the resale cost of a pre-Euro 6 diesel compared to the cost of even a second handed ULEV or Hybrid, was too great for the incentive to be attractive. The trade has strongly lobbied for the scheme to include replacement of a pre-Euro 6 diesel with a Euro 6 Diesel.

CURRENT POSITION REGARDING AIR QUALITY COMPLIANCE

14. Since March last year, officers have been working with consultants towards identifying exactly what the likely exceedance would be in the area identified earlier, and also refining the option or options which will deliver compliance with the Nitrogen Dioxide (NO₂) legal limit (40µg/m³) in the shortest possible time.
15. The updated November 2018 air quality modelling predicted a single point of likely non-compliance with annual average NO₂ exposure of 40.55µg/m³ in 2020, which would become compliant in a 'do nothing' scenario in 2021. This point was located on the A27 where it crosses over Bath Lane in Fareham on Eastern Way.
16. 2020 is therefore the target year in which the annual average for NO₂ is predicted to marginally exceed legal levels, at one single point.

17. The focus since November has been to identify measures which achieve a very small reduction in NO₂ during 2019, to bring compliance forward from 2021 to 2020.
18. From the known movements of Fareham taxis and Private Hire vehicles on the road of concern, if 130 older polluting taxis were replaced during 2019, this would go some way toward achieving the reduction needed.

REVISED INCENTIVE SCHEME

19. Following extensive discussions with JAQU, the final plan that was submitted in December included a request for the remainder of the early measures scheme grant (£137,875), to be included in a new incentive scheme which would include an upgrade to a Euro 6 diesel and include another £150,000 of funding. The government is currently considering this request.
20. If approved, this addresses the trade's concern and it is hoped uptake will improve dramatically. The Government should advise if this request has been successful in the next few weeks. If the grant is awarded, the scheme would be relaunched with the new condition i.e. that in addition to a ULEV or Hybrid vehicle as a replacement, Euro 6 diesel would also be included.

RISK ASSESSMENT

21. There are no significant risk considerations in relation to this report.

CONCLUSION

22. It is hoped that by incentivising the replacement of the most polluting vehicles with cleaner types that this will have a knock-on effect of improving Air Quality in the affected area and beyond. It is estimated that 5% of journeys in the study area for the Air Quality Project are made by Taxi and Private Hire Vehicles. The Joint Air Quality Unit are funding this scheme.

Background Papers:

None

Reference Papers:

None

Enquiries:

For further information on this report please contact Ian Rickman. (Ext 4773)

FAREHAM

BOROUGH COUNCIL

Report to Licensing and Regulatory Affairs Committee

Date **26th March 2019**

Report of: **Head of Environmental Health**

Subject: **TAXIS AND WHEELCHAIR ACCESSIBILITY REPORT**

SUMMARY

On 19th June 2018 the Head of Environmental Health took a report to the Licensing and Regulatory Affairs Committee where the Committee agreed that the age limit for Wheelchair Accessible Vehicles, when first plated as a licensed Hackney Carriage, be increased from 5 years to 10 years. As the cost of a vehicle that was ten years old was less than one that was 5 years old, it was hoped that the Trade would react and increase the number of wheelchair accessible vehicles in the fleet.

It was also resolved that an update on the position with regard to wheelchair accessible vehicles be brought to the meeting of the Licensing and Regulatory Affairs Committee scheduled to take place on 26th March 2019.

RECOMMENDATION

It is recommended that the Licensing and Regulatory Affairs Committee note the contents of this report.

INTRODUCTION

1. On 13th June 2017, the Head of Environmental Health took a report to the Licensing and Regulatory Affairs Committee for Members to consider whether the current arrangements for wheelchair accessible vehicles were sufficient.
2. At this meeting it was reported that Fareham Borough Council had 3 wheelchair accessible vehicles (WAVs) although private hire companies in the surrounding areas had WAVs and could pick up any unmet demand.
3. Neither the proposed guidance nor technical specifications for wheelchair accessible vehicles had been forthcoming from the Government.
4. The situation regarding the provision of wheelchair accessible vehicles was unchanged from previous meetings.
5. Members discussed and considered in detail whether the wheelchair accessible hackney carriage and private hire vehicles that serve the Borough are meeting the needs of people with disabilities. It was agreed that further evidence should be gathered from relevant parties to ensure that all issues are fully understood.
6. At the meeting on the 19th June 2017, The Head of Environmental Health reported on an investigation with representatives from Dial a Ride, Shop Mobility, the MS Society and the Health Forum.
7. It was reported that in Fareham less people were using Dial-a -Ride due to a 50% rise of wheelchair users meaning there were less seats available for the elderly (wheelchairs taking up more room) and cuts to funding due had not yet been implemented.
8. Bus subsidies would be removed by 2019 which would mean that people who travel by bus on a wheelchair may then need to use another service such as taxis.
9. The main reasons preventing drivers from running a WAV were:
 - a. Initial cost of vehicle
 - b. Running and maintenance cost of vehicle
 - c. Journeys take longer (loading and unloading) than a saloon vehicle but the fare is the same.
10. The Committee agreed that the age limit for Wheelchair Accessible Vehicles, when first plated, be increased from 5 years to 10 years (but that the vehicle must still be in immaculate condition).

CONSIDERATIONS

11. Since increasing the age limit in June 2018, one additional WAV has been plated bringing the total to 4.
12. The council is still not in a position to subsidise the cost of the vehicle or running costs. The licence cost is relatively low in comparison to the cost of a vehicle so would offer little incentive if waived.

13. The situation remains the same as funding has not been withdrawn to other services offering wheelchair accessible vehicles.
14. The Government may still come up with a definition of a WAV. Although this is unlikely to be prescriptive it should still be considered. However, the Welsh Government are currently consulting on a reform of Taxi Legislation in Wales proposing that a Welsh Joint Transport Authority is formed and there is a national single authority that are responsible for taxi and private hire licensing using a single set of standards. Although this wouldn't apply to England if brought in, England may follow suit should the scheme be successful.
15. The Disability Discrimination Act prevents additional charges being levied for passengers who are in a wheelchair.
16. Speaking to various groups representing wheelchair users at the beginning of 2018 there was anecdotal evidence that from time to time wheel chair users have difficulty in getting taxis that can accommodate them. However, the Licensing Section very rarely receive complaints of this nature.

RISK ASSESSMENT

17. There are no significant risk considerations in relation to this report

CONCLUSION

18. The increase in the age for first plating a WAV has not made a significant change to the number of plated vehicles. There has been an increase of only one. In the absence of any national standards for wheel chair accessibility it would still be difficult to introduce a requirement on the Trade locally.

Background Papers:

None

Reference Papers:

None

Enquiries:

For further information on this report please contact Ian Rickman. (Ext 4773)

FAREHAM

BOROUGH COUNCIL

Report to Licensing and Regulatory Affairs Committee

Date **26 March 2019**

Report of: **Head of Environmental Health**

Subject: **FINAL REVIEW OF WORK PROGRAMME 2018/19 AND DRAFT
WORK PROGRAMME 2019/20**

SUMMARY

At the last meeting of the Committee held on 06 February 2019, Members reviewed the existing Work Programme for 2018/19 and also considered a draft Work Programme for 2019/20. The Committee is now invited to further review the Work Programme for the current year and finalise a draft Work Programme for 2019/20.

RECOMMENDATION

It is recommended that the Licensing and Regulatory Affairs Committee:-

- (a) notes the progress on the Committee Work Programme for 2018/19 as attached as Appendix B to this report;
- (b) approves the proposed Committee Work Programme for 2019/20, attached as Appendix C to this report; and
- (c) recommends the proposed Work Programme for 2019/20 to Council for endorsement.

INTRODUCTION

1. At the meeting of the Committee on 06 February 2019, Members reviewed the Work Programme for 2018/19 and were invited to consider items for a proposed Work Programme for the next municipal year. This is the last cycle of meetings for this municipal year and the Committee is invited to finalise its review of this year's work and confirm the draft Programme for 2019/20.

THE CURRENT WORK PROGRAMME 2018/19

2. The Work Programme for 2018/19 is attached as Appendix A to this report.

For Members' information, details of progress made on the Committee Work Programme for 2018/19 and outcomes from matters considered at Committee meetings during the current municipal year are attached as Appendix B to this report.

REVISIONS TO THE CURRENT WORK PROGRAMME 2018/19

3. There are no revisions to the current Work Programme for Members to note.

DRAFT WORK PROGRAMME FOR 2019/20

4. A draft Work Programme for 2019/20 is attached as Appendix C to this report.
5. Members' are invited to consider and agree the draft Work Programme for 2019/20 for submission to full Council for endorsement.

RISK ASSESSMENT

6. There are no significant risk considerations in relation to this report.

CONCLUSION

7. To summarise, the Committee is now invited to review the Committee's Work Programme for the current year 2018/19, consider matters for consideration during the current municipal year and agree a Work Programme for 2019/20 for submission to Council for endorsement.

APPENDICES:

Appendix A – Current Work Programme for 2018/19

Appendix B – Work Programme 2018/19 – Progress and Outcomes

Appendix C – Draft Work Programme for 2019/20

Background Papers:

none

Reference Papers:**Enquiries:**

For further information on this report please contact Ian Rickman. (Ext 4773)

APPENDIX A

LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK PROGRAMME 2018/19

<u>DATE</u>	<u>SUBJECT</u>	<u>TRAINING SESSION/WORKSHOP</u>
19 JUNE 2018	Presentation on the Responsibilities of the Licensing and Regulatory Affairs Committee Taxis and Wheelchair Accessibility Report Taxi Replacement Incentive Scheme Licensing Conditions Update Review of Work Programme 2018/19	
31 JULY 2018	MEETING CANCELLED	
18 SEPTEMBER 2018	Setting of Taxi Tariff Review of Work Programme 2018/19	Training
27 NOVEMBER 2018	Police Licensing Officer Update Review of Work Programme 2018/19	
06 FEBRUARY 2019	Actual Revenue Expenditure 2017/18 Spending Plans 2019/20 Fees and Charges 2019/20 Gambling – Review of Statement of Principles Preliminary Review of Work Programme 2018/19 and Draft Work Programme 2019/20	
26 MARCH 2019	Update on Fareham & Gosport Environmental Health Partnership – Presentation Update on Air Quality and the Taxi Incentive Scheme Update on Taxis and Wheelchair Accessibility Final Review of Work Programme 2018/19 and Draft Work Programme 2019/20	

LICENSING AND REGULATORY AFFAIRS COMMITTEE

Progress on Actions from 2018/19

Date of Meeting	10 May 2018
Subject	Appointment of Licensing Panel
Type of Item	N/A
Action by Committee	<p>RESOLVED that</p> <p>(a) a Licensing Panel be appointed for 2018/19 with those terms of reference and delegated powers previously determined by the Committee on 01 February 2005, as amended on 23 January 2007 and subsequently confirmed by Council on 15 February 2007;</p> <p>(b) Members of the Licensing and Regulatory Affairs Committee be appointed to the Licensing Panel, such that it comprises the Chairman and two other Members of the Licensing and Regulatory Affairs Committee, appointed on a rotating basis, subject to their having completed the necessary training; and</p> <p>(c) the Chairman of the Licensing and Regulatory Affairs Committee preside at meetings of the Panel, with the Vice Chairman deputising as occasion requires.</p>
Outcome	Complete
Link Officer	Ian Rickman
Date of Meeting	19 June 2018
Subject	Appointment of Trading Concessions Panel
Type of Item	N/A
Action by Committee	<p>The Committee was reminded that at the meeting held on 10 May 2018, the annual appointments to the Trading Concessions Panel were deferred pending information regarding the political balance of seats to be allocated.</p> <p>The Head of Democratic Services advised the Panel that on a Panel membership of 3, the political balance of allocation of seats would be 2 Conservative seats to 1 Liberal Democrat seat. However, as the Trading Concessions Panel has not met</p>

	<p>since 2014, it was suggested that the process of appointing Panel Members on an annual basis be discontinued and that in the event of a meeting being required a meeting of the Committee be convened based on minimum quorum requirements.</p> <p>RESOLVED that:-</p> <p>(a) the process of appointing Panel Members on an annual basis be discontinued; and</p> <p>(b) in the event of a meeting being required, a meeting of the committee be convened based on minimum quorum requirements.</p>
Outcome	Complete
Link Officer	Ian Rickman
Subject	Responsibilities of the Licensing and Regulatory Affairs Committee
Type of Item	Presentation
Action by Committee	<p>The Committee received a presentation from the Head of Environmental Health and the Head of Democratic Services on the Roles, Functions and Responsibilities of the Licensing and Regulatory Affairs Committee. A copy of the presentation is attached to these minutes as Appendix A.</p> <p>The presentation gave an overview of the role of the sub-committees, the delegated powers to officers, responsibilities in respect of commercial health & safety, alcohol licensing, general licensing and taxi licensing. It also covered the scope of the elections service which included individual electoral registration, an overview of the successful move to digital canvas arrangements, a breakdown of registration services and a summary of the elections timetable ranging from 2016 to 2021.</p> <p>Members asked that thanks be placed on record for the advice and support provided by the Elections team during the election period.</p> <p>The Head of Environmental Health and the Head of Democratic Services were thanked for providing a very informative presentation.</p>
Outcome	Complete
Link Officer	Ian Rickman

Subject	Taxis and Wheelchair Accessibility
Type of Item	Report
Action by Committee	<p>The Committee considered a report by the Head of Environmental Health on Taxis and Wheelchair Accessibility.</p> <p>Councillors J S Forrest and Mrs C Heneghan arrived at the meeting during this item.</p> <p>Members felt that it would be important for the Panel to receive a further update with regard to taxis and wheelchair accessibility later in the year to assess whether the measures suggested in the report have been successful in improving the provision of wheelchair accessible taxi services.</p> <p>RESOLVED that the Licensing and Regulatory Affairs Committee agrees that:</p> <ul style="list-style-type: none"> (a) the age limit for wheelchair accessible vehicles, when first plated as a licensed Hackney Carriage, be increased from 5 years to 10 years (but that the vehicle must still be in immaculate condition); and (b) an update on the position with regard to wheelchair accessible hackney carriages be brought to the meeting of the Licensing and Regulatory Affairs Committee scheduled to take place on 26 March 2019.
Outcome	Further update at the meeting on 26 March 2019
Link Officer	Ian Rickman
Subject	Taxi Replacement Incentive Scheme
Type of Item	Report
Action by Committee	<p>The Committee considered a report by the Head of Environmental Health which detailed the Taxi Replacement Incentive Scheme approved by the Joint Air Quality Unit.</p> <p>Councillor I J Bastable left the meeting during this item.</p> <p>Members commented that due to its responsibilities for traffic flow and management, Hampshire County Council has a significant part to play in improving Air Quality. It was suggested that Officers should consider how Fareham can influence a move away from private cars to public transport and contribute to any Consultations that the County Council put forward.</p>

	RESOLVED that the Licensing and Regulatory Affairs Committee notes the content of the report.
Outcome	Further update at the meeting on 26 March 2019
Link Officer	Ian Rickman
Subject	Licensing Conditions Update
Type of Item	Report
Action by Committee	<p>The Committee considered a report by the Head of Environmental Health which proposes changes to the title of the Licensing Conditions document and to the conditions relating to Air Quality, seating and e-cigarettes.</p> <p>RESOLVED that the Licensing and Regulatory Affairs Committee:</p> <p>(a) approves the proposed changes to 'The Hackney Carriage and Private Hire Conditions and Requirements' in respect of the title of the document and the conditions relating to Air Quality, seating and e-cigarettes; and</p> <p>(b) delegates authority to the Head of Environmental Health to re-draft and publish the document to reflect these changes.</p>
Outcome	Complete
Link Officer	Ian Rickman
Date of Meeting	18 September 2018
Subject	Review of Hackney Carriage Fares
Type of Item	Report
Action by Committee	<p>The Committee considered a report by the Head of Environmental Health which provided Members with information regarding hackney carriage fares.</p> <p>The Committee received a deputation on this item from Mr J Miah, representing the Fareham Hackney Carriage and Private Hire Association.</p> <p>Having considered the report and the responses received from individuals and the Hackney Carriage and Private Hire Association in respect of changes to the tariff, it was RESOLVED that the Committee recommends that the Executive</p>

	<p>approves the following changes to the current tariffs:</p> <p>(a) a minimum pull off charge of £2.60 for the first 180 metres (or part thereof) with a charge of 20p for each succeeding 180 metres (or part thereafter);</p> <p>(b) a charge of 20p for each period of 55 seconds waiting time (or part thereof); and</p> <p>(c) that Easter Sunday from 0600 hours until 23.30 hours be charged at Rate 2.</p>
Outcome	Charges approved by the Executive at its meeting on 03 December 2018
Link Officer	Ian Rickman
Dater of Meeting	27 November 2018
Subject	Police Update
Type of Item	Verbal Update
Action by Committee	<p>The Committee received a verbal update on Police licensing arrangements from PC Jason Pearce from Hampshire Constabulary.</p> <p>The update included the showing of a short video that is being rolled out to staff in licensed premises, universities and naval bases to recognise and deal with situations where people might be vulnerable after drinking alcohol and to raise awareness of how interventions can lead to better outcomes.</p> <p>The Panel heard how, within the context of Fareham, the level of late night crime is much lower than in many of the surrounding areas. All town centre premises are closed by 1am and since the closure of Chicago Rock 5 years ago, there has been a 75% decrease in the level of violent crime. Businesses making enquiries of the Police regarding the possibility of extending opening hours past 1am are advised that any extension of hours must include provision to ensure that people are safe when they leave the licenced premises and that the immediate vicinity is cleared without incident. Dedicated Welfare staff will also need to be available inside the premises during late-night opening hours to ensure the safety and welfare of customers.</p> <p>The Panel also received a summary of events that were held over the last year that involved licenced activities. Premises were generally well managed throughout the Football World Cup period over the summer with the few incidents that occurred</p>

	<p>providing useful experience to draw upon to plan for next summer's European Cup. There are a couple of low-key festivals that are held in Fareham each year and generally these pass without any serious related incidents, however a serious incident occurred after the Jerk Jam Festival this year which has resulted in a case of stabbing and serious assault being investigated and an offender being taken into custody.</p> <p>Members were advised of a number of initiatives that have been taking place to help prevent crime and disorder and protect children from harm. These included working with higher risk licenced premises to raise awareness of knife crime, educating premises on tools that are available to help avoid knives being brought into premises, showing staff how to spot fake driving licences that can be bought very easily and cheaply on the internet and explaining to staff how ID checks can be carried out and dealt with more effectively.</p> <p>The Panel discussed the disappointing results of the recent test purchases that were carried out on licenced premises across the Borough and heard how the failures, which tended to be larger premises rather than the smaller ones, were as a result of staff multi-tasking and not having sufficient time to concentrate on personal engagement with customers. This has been highlighted to the premises involved to ensure that staff are properly trained and are able to take more time in carrying out the relevant checks.</p> <p>RESOLVED that PC Pearce be thanked for providing a very interesting and informative update.</p>
Outcome	Complete
Link Officer	Ian Rickman
Date of Meeting	06 February 2019
Subject	Actual Revenue Expenditure 2017/18
Type of Item	Report
Action by Committee	<p>The Committee considered a report by the Director of Finance and Resources which contained details of the actual revenue expenditure for 2017/18 in respect of the services for which the Committee is responsible.</p> <p>RESOLVED that the Licensing and Regulatory Affairs Committee notes the content of the report.</p>
Outcome	Complete
Link Officer	Neil Wood

Subject	Fees and Charges
Type of Item	Report
Action by Committee	<p>The Committee considered a report by the Director of Finance and Resources which sets out the level of fees and charges for the Committee's services to seek agreement for them before being recommended to Council for approval.</p> <p>RESOLVED that the Licensing and Regulatory Affairs Committee:-</p> <p>(a) agrees the fees and charges for 2019/20; and</p> <p>(b) recommends the fees and charges to Council for approval.</p>
Outcome	Approved by Council 22 February 2019
Link Officer	Neil Wood
Subject	Spending Plans
Type of Item	Report
Action by Committee	<p>The Committee considered a report by the Director of Finance and Resources which sets out the overall level of revenue spending on this Committee's services and seeks agreement for the revised revenue budget for 2018/19 and the base budget for 2019/20 before being recommended to Council for approval.</p> <p>RESOLVED that the Licensing and Regulatory Affairs Committee:-</p> <p>(a) agrees the revised budget for 2018/19;</p> <p>(b) agrees the base budgets for 2019/20; and</p> <p>(c) recommends the budget to Council for approval.</p>
Outcome	Approved by Council on 22 February 2019
Link Officer	Neil Wood

Subject	Gambling – Review of Statement of Principles
Type of Item	Report
Action by Committee	<p>The Committee considered a report by the Head of Environmental Health which brought forward a draft revised Statement of Gambling Principles for Committee approval and recommendation to the Executive so that it can be adopted by the Council.</p> <p>It was noted that the Appendices to the Draft Statement need to be renamed and that the 3-year period that the statement will be in force, as detailed in paragraph 1.8 of the statement, needs to cover a full 3 years.</p> <p>RESOLVED that the Licensing and Regulatory Affairs Committee recommends to the Executive that the final draft Gambling Act 2005 Statement of Principles 2019-2022 be recommended for adoption by the Council.</p>
Outcome	Recommended to the Executive meeting held on 04 March 2019
Lead Officer	Ian Rickman

**LICENSING AND REGULATORY AFFAIRS COMMITTEE – DRAFT WORK PROGRAMME
2019/20**

<u>DATE</u>	<u>SUBJECT</u>	<u>TRAINING SESSION/WORKSHOP</u>
18 JUNE 2019	Presentation on the Responsibilities of the Licensing and Regulatory Affairs Committee Review of Work Programme 2018/19	
30 JULY 2019	Review of Work Programme 2018/19	
24 SEPTEMBER 2019	Setting of Taxi Tariff Police Licensing Officer Update Review of Work Programme 2018/19	Training
19 NOVEMBER 2019	Review of Work Programme 2018/19	
28 JANUARY 2020	Actual Revenue Expenditure 2018/19 Spending Plans 2020/21 Fees and Charges 2020/21 Preliminary Review of Work Programme 2019/20 and Draft Work Programme 2020/21	
31 MARCH 2020	Update on Fareham & Gosport Environmental Health Partnership – Presentation Final Review of Work Programme 2019/20 and Draft Work Programme 2020/21	

